

Memorandum of Understanding

This memorandum of understanding is in regard to fundraising at/with Jack the Dipper Ice Cream and/or Heavenly Fudge

- A. Host: Jack the Dipper Ice Cream | Heavenly Fudge Shoppes (circle one)
- B. FBO: _____ (group to benefit)

Responsibilities of Host:

- 1. Provide location for activity along with a table for information regarding the purpose of the funds raised.
- 2. Issue a check to the group or beneficiary within 5 days of the event for the amount of _____ % of gross sales for that location for the event day.

Responsibilities of FBO

- 1. Hold Host harmless for any errors or omissions or damages or injury as a result of the fundraiser event.
- 2. FBO provides at least one person to be on-site to answer questions about the fundraising event and how the funds raised will be used. This person may set up informational boards at the table provided.
- 3. FBO MUST provide contact information below and this will be the primary contact only for correspondence with Host.

Primary Contact Name: _____

Primary Contact Phone: _____

Primary Contact Email: _____

Primary Contact Mailing Address: _____

- 4. FBO and each and every member must promote the event on all their social media sites, websites, and press releases using the Jack the Dipper or Heavenly Fudge logo in their postings. FBO and members are expected to share the event on their personal social media sites as well and will include the Jack the Dipper or Heavenly Fudge logo.

Host	Check one
Jack the Dipper – Waynesville	
Jack the Dipper – Sylva	
Heavenly Fudge Depot – Bryson	
Heavenly Fudge Shoppe - Cherokee	

This Memorandum of Understanding is agreed to this ___ day of _____ 2019

By: (Host) _____

Date: _____

By: (FBO) _____(signed)

Printed Name: _____

Title: _____ Date: _____